

St. John Bosco Catholic School

MEDICATION ADMINISTRATION POLICY

The Diocese of Phoenix has established guidelines for administration of prescription and non-prescription medications. These changes will be enforced at SJB for the upcoming school year and are indicated in bold lettering below.

Children who require medication during school hours must have written parent/guardian permission on a school medication consent form. All medications must be provided to the Health Office by the parent or guardian in their current, original container. For all prescription medications, the label must also display your child's name, the prescribing AZ doctor, unexpired date, medication, dosage, route of administration and frequency.

All non-prescription (over-the counter) medications, including acetaminophen, ibuprofen, diphenhydramine, ointments, cough drops, etc to be kept in the Health Office for availability to your student for a time greater than 10 school days must also have a health care provider's signature with instructions on either the school consent form or if the form is unavailable at the time, he/she may provide written authorization with complete instructions on his/her prescription pad to accompany the parent's signature on the school form. All non-prescription medications to be given to a student for less than 10 school days will need only the parent signature on the Short-Term permission form, and the medication must be picked up at the end of the 10 day period.

Homeopathic and naturopathic medications are not FDA approved, and therefore a healthcare provider's signature with instructions must be provided for both short term and long term administration, along with the parent signature and proper labeling.

For their safety and the safety of others, students may not have any medication in their possession at any time. The only exceptions are the management and self administration of rescue inhalers, epinephrine, and glucagon for diabetic emergencies **IF** an up to date and signed self-carry form is on file. See the Health Office staff for further instructions

At the end of each school year, all medications shall be picked up by a parent or guardian before the end of the last day of school or will be disposed of in an appropriate manner. Parents are responsible for keeping the Health Office informed about their child's ongoing health conditions, illnesses, surgeries, allergies, or home medications which may affect them at school. **THANK YOU** for your cooperation in keeping all our students safe.