

ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING AGENDA
Tuesday, November 17th, 2020

Meeting Time: 5:36 p.m. to approximately 7:15 p.m.

Location: Virtual via Google Meet

Voting Board Members:

- Cheryl O'Malley (CO) Secretary
- Erica Seidel (ES)
- Holly Forseth (HF)
- Marianne Biegler (MB)
- Marc Rivas (MR)
- Natalie Petersen (NP)
- Krista Loew (KL), Vice President (absent)
- Ryan Whitlatch (RW), President, Chair
- Brian Wiscombe (BW)

Ex-officio Non-Voting Board Members:

- Fr. James Aboyi (JA), Pastoral Administrator
- Anita Petitti (AP), Principal, Administrative Officer
- Kelly Rafford (KR), Faculty Representative
- Jamie Bescak (JB), Pre-School Director
- Marilyn Johnston (MJ), Parish Council Representative

Guests: none

Agenda	Topic	Action items/follow up
Opening prayer	Holly Forseth	
Principal's report	<ol style="list-style-type: none"> 1. Night of Hope support appreciated. SJB did not win the gift cards and the contributions are not yet at the level of getting the match. 2. PTO has been very supportive with lunches and dinners during conferences, running with Rosco and communication. Excellent support to be able to move forward with our traditions. 3. Creativity of student leaders and student council to commit to service and beginning Jamma Jingles. 4. COVID cases seen at several schools in the diocese. Priority is to keep schools open and to treat each school individually. Contact tracing has allowed for the identification of close contacts to minimize impact. We will be expected to see positive cases but haven't had any yet. When we do, the school nurse and department of health will be involved in 	<p>Reminder to students and families to reinforce wearing masks and continue their distance and not get lax on prevention measure to allow the continued success.</p> <p>Administration to send out proactive communication about what to expect for the return from Thanksgiving break and for</p>

Approved 3/23/2021

	<p>following the process and close contacts will be contacted. SJB has been learning from the experiences of other schools. The teachers are generally hopeful to continue in person. Recommendation from the diocese for elementary schools has been to notify the classroom only.</p> <p>There are plans for a special form in addition to the usually weekly screen to be included with the Thanksgiving break to indicate if high risk travel or large group gatherings. Members provided feedback regarding the value of proactive communication. Board members complimented teachers and administration for all their work to keep students and families safe.</p>	communication around contact tracing.
Pre-School Director /Facilities report	<ol style="list-style-type: none"> 1. Cleaning company cleans and sanitizes in addition to the teachers. 2. Carpool is supposed to be being used by all (except if they have purchased a gala spot) and the <i>Bulldog Bite</i> includes reminders. Discussion occurred on ideas for how to encourage compliance with this. 3. Preschool shade structure, artificial turf, mural, and other improvements underway using the grant funds received. 	
Development/ Enrollment Update	<ol style="list-style-type: none"> 1. Open house on 10/21 went well. A lot of buzz and enthusiasm. The 3's program has a wait list for this year. 2. Marquee going to start including advertisements of SJB family businesses. Initial costs will be \$100 for the month and then modify. Will be no more than 4 business per month to allow for other announcements as well. 3. This year, uniforms were limited to Dennis and Anton. So far, great feedback about cost, service, and convenience for Anton. Seems to be that Anton was used the most frequently and there would be a benefit of being able to sell scrip, school donation, portion of sales, etc. of going exclusive with one of them. 	
Committees	<ol style="list-style-type: none"> 1. <u>Finance</u>: Due to the new 3rd party, may not be getting all the reports. Usually provides updates twice per year. Plan for January meeting to project for tuition. 2. <u>Technology</u>: Mr. MacDonald indicated that there continues to be intermittent issues with connectivity 	<p>JB to work with MB on creating an email for the alumni association</p> <p>KL, MR and HF to meet for marketing.</p>

	<p>in the Junior High wing. Two options are being considered to address it.</p> <p>3. <u>Alumni</u>: Looking into creating a 501c3 for an alumni scholarship. Having this established in advance of beginning communication would help. Going to set up an email.</p> <p>4. <u>Marketing</u>: meeting still pending</p>	
Administrative items	End of the year dinner will be converted to a virtual happy hour	
Pastor's report	<ol style="list-style-type: none"> 1. Gratitude expressed for the teachers, staff, and parents in staying safe. 2. School Mass celebration for the students who receive first Eucharist. 3. Parish finance council adjusting to the new bookkeeping company. Fr. James has much more of a clear understanding of all expenses and this is helping to determine the best ways to restructure to be fiscally responsible. 4. Event on campus last week requiring police in the middle of the night. Looking into new security cameras and a grant to cover them. 5. SJB's share of the diocesan financial campaign to support scholarships. 6. Preparations underway for the SJB 20th anniversary <p>CO raised question as follow up on the survey. No new information.</p>	Father James will follow up on the Spring school survey administered through the diocese and report at the next meeting.
Closing Prayer	Natalie Petersen	