

ST. JOHN BOSCO CATHOLIC SCHOOL  
SCHOOL ADVISORY BOARD MEETING AGENDA  
Tuesday, September 15<sup>th</sup>, 2020

Meeting Time: 5:30 p.m. to approximately 7:15 p.m.

Location: Virtual via Google Meet

Voting Board Members:

- Cheryl O'Malley (CO) Secretary
- Erica Seidel (ES)
- Holly Forseth (HF)-(absent)
- Marianne Biegler (MB) (absent)
- Marc Rivas (MR)
- Natalie Petersen (NP) (absent)
- Krista Loew (KL), Vice President
- Ryan Whitlatch (RW), President, Chair
- Brian Wiscombe (BW)

Ex-officio Non-Voting Board Members:

- Fr. James Aboyi (JA), Pastoral Administrator
- Anita Petitti (AP), Principal, Administrative Officer
- Kelly Rafford (KR), Faculty Representative
- Jamie Bescak (JB), Pre-School Director
- Marilyn Johnston (MJ), Parish Council Representative

Guests:

Joseph Pezzutto

Agenda	Topic	Action items/follow up
Opening prayer	Erica Seidel	
Pastor's report	<ol style="list-style-type: none"> <li>1. Excited to have all of the students back</li> <li>2. Mass is each Friday but still with one class per week</li> <li>3. Parish council will be discussing how to utilize a portion of the diocesan funds raised in the Fall 2019 campaign to support the school. IT and tuition assistance are being considered. There was also a recent matching fund campaign which will also have a portion designated to support the school</li> <li>4. Mr. Whitlatch inquired about the follow up on the survey and Fr. James indicated that the diocese remains short staffed and he has not received follow up. The plan was originally to use the information to inform the strategic plan and that is still the plan.</li> </ol>	Father James will follow up on the Spring school survey administered through the diocese and report at the next meeting.

Finalized 9/25/2020 for posting to SJB website and records

<p>Principal's report</p>	<ol style="list-style-type: none"> <li>1. Glad to have students back. Initial challenges with the carpool, now working better. New challenge is that Horizon is returning this week and next week and so there is coordination to mitigate traffic issues. One challenge is making sure that drop off goes quickly and the frustration</li> <li>2. Few students remain with the virtual option and it will be offered for the whole year for those with compromised immune system. There are limitations to switching back and forth (on students and the teachers) and so when students return it is expected that they will remain with in person instruction. Extenuating circumstances are being considered. In general, it is harder to prepare instruction for both in person and virtual.</li> <li>3. DIBELS will be set for students at home to still be able to take them at home on a Chromebook.</li> <li>4. Getting ready for phase 2 (based on Maricopa County numbers and staging). Data is delayed and so it is challenging to anticipate the switch but beginning to prepare.</li> <li>5. The first week of the return of some Horizon students was monitored by staff from Horizon and St. Benedict's and went smoothly. There is ongoing communication between Horizon staff and SJB facility leaders to problem solve and collaborate. Suggestion from Mr. Rivas to jointly hire an off-duty police officer (with Horizon) to help make sure that traffic is going smoothly as the number of cars and students increase.</li> <li>6. Mr. Whitlatch asked if there were any anticipated reductions in instruction time as a result of the drop off and pick-up changes. Mrs. Petitti indicated that no changes or reductions to the time are planned.</li> <li>7. Note was made by Mr. Whitlatch of the potential value of sending a reminder to parents to get updated on safe environment training to make sure that when they are ready to return, then will be ready.</li> </ol>	<p>Mrs. Bescak will follow up on the idea of an off-duty police officer to help with traffic as the Horizon students begin to return</p>
<p>Pre-School Director /Facilities report</p>	<ol style="list-style-type: none"> <li>1. Marque is officially working. Some training has been provided for Mrs. Bescak and Molina. "Proud SJB family/business" will be the statement on the marquee that aligns with zoning (school messages rather than businesses). It is harder to measure/quantify impressions which might impact marketing of it but a fixed rate for the posting will be used. This is consistent with what other schools across the valley use.</li> <li>2. Met with the Fruth group about the IT network upgrade. This will not disrupt students. Installation will be from</li> </ol>	

	<p>10/9-10/13, the work will be done so that it is ready on 10/14. Following that will be the phone upgrade.</p> <ol style="list-style-type: none"> <li>3. Ordering a 5-foot St. Francis statue with class funds from the classes of 2018 and 2019 as well as a 6 ft Mary statue for the garden. These will complement the additional donation of a new SJB statue from over the summer.</li> <li>4. Updates planned for WIFI outside for PE.</li> <li>5. Health department came for their inspection for last year was passed.</li> <li>6. Mrs. Bigler (in absentia) notified Mr. Whitlatch that Blue Willow had an issue. Mrs. Bescak reported that the issues were resolved after the first day.</li> <li>7. Safety precautions <ul style="list-style-type: none"> <li>• Purchased another fogger to the junior high area in addition to the existing one for the pre-K/kindergarten area.</li> <li>• Have many supplies with 500 student masks and hand sanitizer if needed.</li> </ul> </li> </ol>	
Development/ Enrollment Update	<ol style="list-style-type: none"> <li>1. Recent publicity through AZ family Mix and others at the time of school re-opening</li> <li>2. Discussion about the value of comments and parent postings to help generate positive impressions of the school and more of an impact.</li> <li>3. Planning for a billboard by the airport and Elliot/I-10</li> <li>4. Enrollment went from 284 to 292 including 3 new this week (36 virtual) since August.</li> <li>5. DES Childcare grant awarded for \$15,900 for pre-school and playground. Ideas are being explored that will be aligned with the expectations of the grant</li> <li>6. Mr. Whitlatch asked about how the SAB can support teachers as they navigate doing both virtual and in-person instruction. Teachers in the meeting noted that parents are reminded to check and make sure that students at home are not distracted by student phones.</li> </ol>	Parents are encouraged to post and then tag @SJBulldogs or #SJBPhoenix with school and community activities. Can send to Mr. Rivas to also post
Committees	<ol style="list-style-type: none"> <li>1. Mr. Whitlatch reviewed committee assignments highlighting the importance of this work, especially marketing with Catholic schools' week.</li> <li>2. Question was raised by Mrs. Forseth regarding how to coordinate the efforts of the committees and the staff/SJB administration. The necessity of communication and follow up was highlighted.</li> </ol>	Review assigned committee charges and then set a planned outcome for the Fall and Spring semesters. Report back at the October meeting.
Administrative items	<ol style="list-style-type: none"> <li>1. It was offered by Mr. Whitlatch that the Board can help with any requests that arise.</li> <li>2. Any guests who would like to join the SAB are instructed to contact the SJB office. The meeting</li> </ol>	

	notices and links will be posted more consistently to ensure that parents know that they are welcome.	
Closing Prayer	Cheryl O'Malley	