

ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING AGENDA

Tuesday, October 22, 2019

Meeting Time: 5:30 p.m. to approximately 7:15 p.m.

Location:

St. Benedict (Church Conference Room)
16223 S. 48th Street
Phoenix, AZ 85048

Voting Board Members:

- Cheryl O'Malley (CO)
- Erica Seidel (ES)
- Holly Forseth (HF)
- Marianne Biegler (MB)
- Dianne Hansen (DH), Secretary - absent
- Krista Loew (KL), Vice President - absent
- Greg Skrovan (GS) - absent
- Ryan Whitlatch (RW), President, Chair
- Brian Wiscombe (BW)

Ex-officio Non-Voting Board Members:

- Fr. James Aboyi (JA), Pastoral Administrator
- Anita Petitti (AP), Principal, Administrative Officer
- Jeannette Vanderah (JV), Faculty Representative - absent
- Jamie Bescak (JB), Pre-School Director
- Marilyn Johnston (MJ), Parish Council Representative

Guests:

- Hogan Macdonald (HM)

Meeting came to order at 5:37. Opening prayer by CO.

1.	<p>Technology Update</p> <ul style="list-style-type: none"> • SJB is overdue for network infrastructure and device refresh <ul style="list-style-type: none"> ○ Network infrastructure is the priority then phone system • Network infrastructure: <ul style="list-style-type: none"> ○ All wiring and most hardware are original to school (Switches, wireless routers and wiring all 10+ years old) ○ Has no warranty ○ No longer supported by vendor (cannot be updated or patched – security concern) ○ Lacking any type of formal documentation (problematic to troubleshoot) ○ Teachers are unable to reliably use print servers and other network devices due to network instability • Phone System <ul style="list-style-type: none"> ○ VM does not work correctly ○ Classrooms furthest away from office cannot use phones (safety concerns) • Average age of teacher laptops is 7+ years old • Smart Boards are 6+ generations behind and no longer supported by vendor & most cannot be used b/c of software compatibility issues. • AppleTV wireless displays have intermittent issues due to software patching delays with dated SJB systems. • Currently on year 2 of Chromebook lease <ul style="list-style-type: none"> ○ High damage rates by students, considering warranty purchase next year • Exploring options and beginning bid process <ul style="list-style-type: none"> ○ BID #1 <ul style="list-style-type: none"> ▪ SBJ Network - ~\$35K estimate (less 40% eRate discount) <ul style="list-style-type: none"> • Offer includes eRate administrative efforts by company on behalf of SJB ▪ SJB Phone System - ~\$14K estimate <ul style="list-style-type: none"> • Move to VoIP and PoE • Allow teachers access to voicemail via email and personal devices ▪ Leasing options are available ○ Additional Bids expected by next Board meeting 	HM
2.	<p>Principal's report</p> <ul style="list-style-type: none"> • Parent/Student Issue – Nearly 3 weeks of time spent on back and forth emails 	AP

	<p>and meeting. Met with Diocesan superintendent.</p> <ul style="list-style-type: none"> ○ Administrative time spend dealing with these types of issues detracts from other priorities ● The Board was asked to continue and speak and promote the many positive aspects of SJB and address/correct rumors wherever possible ● Harvest Fest – A success! <ul style="list-style-type: none"> ○ Child admission only with adult policy allowed for a calmer and more organized event ● Mrs. Petitti to explore school name change as SJB is no longer an interparish school and such a change would further foster tighter relationship with St. Benedict, reduce confusion by parishioners, and simplify marketing efforts. ● Parish and SJB Audit currently underway <ul style="list-style-type: none"> ○ This is a procedural audit to ensure both SJB and St. Benedict are properly handling ○ Recommendations are expected and will likely be reviewed in a future Board meeting ● Fundraising monies usage: <ul style="list-style-type: none"> ○ 2018 Running with Rosco – School re-key and security improvements ○ 2018 Gala – new Chromebooks and new K-5 Social Studies and Science curriculum. 	
3.	<p>Pre-School Director’s report</p> <ul style="list-style-type: none"> ● 3 students currently on waiting list for 3yo room ● 1 new student started in Pre-K ● Requesting review by Board members on the following sites: <ul style="list-style-type: none"> ○ Yelp, Facebook, Niche, Great Schools ● Seeking assistance with Google Analytics ● Volunteers still needed for church visits to other parishes <ul style="list-style-type: none"> ○ https://www.signupgenius.com/go/20f0d4cadaa23a0fd0-promote ○ Please be sure to have kids wear uniforms and parents should stand in front of the table to better engage with parents and kids. ● SJB Open House – 11/11 <ul style="list-style-type: none"> ○ Flyers mailed ● STO Night 11/13 ● Facebook Open House RSVP received ● Follow-up emails sent to prior visitors ● JB and 4 Ambassadors to attend event sponsored by Earnhardt Auto Group 	JB
4.	<p>Pastor’s report</p> <ul style="list-style-type: none"> ● Ministry Fair was a success and well attended ● Mass of Remembrance 11/4 ● BBQ Dinner on 11/16 ● Diocesan Campaign <ul style="list-style-type: none"> ○ St. Benedict Goal is \$1.3MM (35% to come back locally) <ul style="list-style-type: none"> ▪ Campaign kick-off 10/27 thru Nov. ▪ Planned usage: <ul style="list-style-type: none"> ● Pews for new church ● Remodel of ‘old’ building (add kitchen and additional 	JA

	<p>space for St. Vincent de Paul)</p> <ul style="list-style-type: none"> • Tuition assistance program • St. Benedict may need to subsidize SJB finances within the next 2-3 years • Fr. James requested positive support from SJB Board and Church to find creative ways to support and enable efforts at both SJB and St. Benedict. 	
5.	<p>Committee Review</p> <ul style="list-style-type: none"> • All Committee chairs are reminded to meet with their SJB contacts and continue efforts on their SWOT analysis. • Technology - Discussed possible technology fee to allow for faster refresh timelines. No decision made or voted on – to be revisited in future Board meeting. 	All
6.	<p>Administrative and other items: (as/if needed)</p> <ul style="list-style-type: none"> • Mid-year Parent Survey – Board to compile and draft 3-5 multiple choice type questions with 1 ‘free – form’ text input to collect parent feedback prior to year-end. Planned survey dates 12/1 – 12/18 (last day of school). 	All

BW closed meeting with prayer at 7:20 PM