

ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING AGENDA
Tuesday, January 21, 2020

Meeting Time: 5:30 p.m. to approximately 7:15 p.m.

Location: St. Benedict (Church Conference Room)
16223 S. 48th Street
Phoenix, AZ 85048

Voting Board Members:

Cheryl O'Malley (CO)
Erica Seidel (ES) (absent)
Holly Forseth (HF)
Marianne Biegler (MB)
Dianne Hansen (DH), Secretary
Krista Loew (KL), Vice President (absent)
Greg Skrovan (GS) (absent)
Ryan Whitlatch (RW), President, Chair
Brian Wiscombe (BW) (absent)

Ex-officio Non-Voting Board Members:

Fr. James Aboyi (JA), Pastoral Administrator
Anita Petitti (AP), Principal, Administrative Officer
Jeannette Vanderah (JG), Faculty Representative
Jamie Bescak (JB), Pre-School Director
Marilyn Johnston (MJ), Parish Council Representative

Guests:

AGENDA			
1.	Opening Prayer	TBD	1 min
2.	2019-2020 SJB Gala	CW	10 min
3.	Pastor's Report	JA	10 min
4.	Principal's report	AP	10 min
5.	Preschool Director's report	JB	10 min
6.	Committee Reports	All	15 min
7.	Administrative Items	All	5 min
8.	Closing Prayer	TBD	5 min
9.	Closed Session	TBD	TBD

**Documents Attached*

1. The meeting commenced at 5:39 with an opening prayer.

2. Pastor's Report

- a. Finance Council meeting – goal to set proposed tuition, went well
- b. End of year and new year all went well
- c. No other new items to report

3. Principal's Report

- a. AP thanks Father for providing more space in Church bulletin for SJB
- b. Welcome back to Brenna Mclean, and asking for prayers for Jena Gump
- c. Gala: new parking spot in North lot, offered 2 spaces in front row of North lot for auction at the gala
- d. Catholic Schools Week next week. Tuesday is field day, will flip to Thursday if rain. Mr. Caradonna needs volunteers.
- e. Principal meeting last Tuesday. Asst. Superintendent requires a climate survey. Survey questions and distribution, responses, report to be done by NCEA National Catholic Educational Association, for a charge of \$500 (regularly \$1500). Survey will be open for one month. Will go out in early February.
- f. Summer school. Mr. Macdonald sent in plan for STEM camp. Time to be June 8 -12 7:30-3:30. Each day will have a different STREAM, new activities. Science, Tech, Art/Religion, Engineering, Math. Snacks provided. Bring lunch each day, except pizza party on Friday. Aftercare until 5:30 each day for \$10 per half hour after 3:30. Rising/Incoming 1 - 8 grades. \$400/week or \$100/day. Registration online, will be open (hopefully) in February. Will be open to the public this year.
- g. Tuition:
 - i. Vote was to increase 2.5%, \$6,130. Accommodates for no tech fee being charged.
 - ii. For incentive to re-enroll before March 1st will have \$150 enrollment fee. After deadline will be \$200. Will also include free dress day. Will be open Feb 3rd.
 - iii. Preschool tuition will remain the same. Considering a \$50 curriculum fee for supplies.
 - iv. Considering a tuition discount based on St. Benedict or SJB volunteer hours (via Liturgy office); also looking at a potential tuition assistance program. Actively discussing, no decision yet.
- h. Increase in SCRIP requirement.
 - i. Today is \$100 per family, vote to require \$175 (confirm with Brian). Formstack ticket opened to troubleshoot issue with the form to buy SCRIP.
 - ii. Hoping to communicate Formstack availability along with increase requirement.
 - iii. Also hoping to roll out SCRIP purchases from St Benedict. Brainstorming in progress.

4. Preschool Director's report

- a. Many (9) new students started after Christmas (10 since open house)
- b. Open house registration open, many registrants. Focused mailing in Ahwatukee.
- c. Church visits went well at St. Andrew's. SJB students presented gifts.

- d. Catholic Schools Week – promoting open house, STOs will be present, table for Amy and Kelly, ambassadors, Phoenix Boys Choir; schedule of events have been shared. Need volunteers for tours and walk-in open house 9a-12p.
 - e. Marketing – SJB featured in Ahwatukee Newcomers Guide.
 - f. AZ TV Channel 7 coming to SJB this Friday to film footage of students and families coming in, going on playground, STEM lab/media room, interview AP and JB about Catholic Schools Week and SJB mission. Will include info on registration and summer school. Will share digital footage on social media and at Church.
 - g. Billboard possible again, for free.
 - h. Uniforms – Education Outfitters closed; still partner with Dennis for one more year. If SJB breaks agreement, would have to buy out remaining stock (\$3500). In discussions with Anton. If we go exclusive, SJB could get kickbacks. Will do both for one year, to try Anton; could go exclusive for kickbacks after that.
 - i. Enrollment forms will be online, including blue cards.
5. Committee reports
- a. Technology
 - i. RW and Mr. Macdonald looking at vendors for technology advancement/products.
 - ii. Funding paperwork for technology due Jan/Feb, in progress. To be awarded in March.
 - iii. Overhaul for technology and infrastructure imminent based on funding. Hogan going through and documented everything technology-related.
 - b. Accreditation update
 - i. 5 committees focus on the goals from last accreditation, 5-7 people on each
 - ii. Each staff meeting will have a focus on committee goal
 - iii. The end of 2021 they will come back for re-evaluation
6. Administrative items
- a. Survey - Recommendation to share survey feedback at the time of re-enrollment so families understand why they are coming back, how the information is being used, and what is being done.
 - i. Open enrollment Feb 3rd
 - ii. Survey feedback mid-Feb to encourage enrollment
 - iii. March 1st regular enrollment
7. Meeting closed at 7:10 with prayer from MB.