

ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING MINUTES
Monday, July 28th 2025

Time: 6pm – 7:30pm

Location: MPR - St John Bosco Catholic School

Voting Board Members:

- Cindy Casaus (CC), President, Chair (present)
- Laura Underwood (LU), Vice President (present)
- John Naset (JN), Secretary (excused)
- Chad Stallings (CS) (excused)
- Erin Gonzales (EG) (present)
- Heather Wills (HW) (present)
- Maryola Fabilena (MF) (present)
- Moti Salloum (MS) (present)
- Scott Clark (SC) (present)

Ex-officio Non-Voting Board Members:

- Fr. James Aboyi (JA), Pastoral Administrator (present)
- Jamie Bescak (JB), Principal, Administrative Office (present)
- Hogan Macdonald, STREAM Teacher/IT Director (excused)
- Krissy Beliski (KB) Preschool Director (present)
- Marilyn Johnston (MJ) Parish Council Representative (present)
- Brenna McLean (BM), Faculty Representative (present)
- Amy Day (AD), Faculty Representative (present)

Opening Prayer & Roll Call

Opening prayer given by CC

Roll call by LU (acting as Secretary)

Quorum Established

Call to Order

Meeting Called to Order at 6:01 pm by CC

Meeting Frequency and Modes CC

- Transition to **bi-monthly meetings** to accommodate schedules
- Meetings to remain **in-person** as the norm
- SAB consensus was **virtual attendance** allowed **by exception** if able to be in quiet and private space without distractions
- Limit virtual attendance to avoid overuse

- Continue to allow **excused absences**
- Nothing formalized until Fr. Manassah joins

Goals/Objectives for Upcoming School Year CC

- Focus on protecting the **climate and culture of SJB** (“Bosco Bubble”)
 - Ideas discussed:*
 - *Promote SAB meeting visibility by inviting community to attend board meetings*
 - *SAB members attend Monday morning prayer*
 - *Provide updated merch and name tags for board members so they can be recognized on campus*
 - *Host coffee chats with PTO, Dads’ Club, and other groups as a way for parents to come together*
- Emphasized SAB’s role in supporting Fr. James and Mrs. Bescak
- **Bylaws last updated in 2013** – suggestion to revise every 5 years
- Consider combining constitution and bylaws into one document
- Goal to complete bylaw revisions by **Spring 2026**
- Fr. James shared some board member concerns over having only 4 meetings/year
- Option to invite Diocese representative to future meetings

Principal’s Report (JB)

Enrollment and Staffing

- Total enrollment: **454 students** (highest to date)
- Waitlists in **Preschool through 2nd grade**
- Staff Updates:
 - Jodi Vaught now full-time teacher
 - Jen Cornejo returns to teach 4th grade
 - Corwins (mother/daughter) joining

New and Ongoing Initiatives

- Boy Scouts of America will be at Meet the Teacher
- New cheer squad interest list forming
- K–6th grade will receive one hour of art weekly
- PTO & Dads’ Club met over summer – streamlining financial processes
- Reminders issued for parking lot safety will go out in Principal Message with new staff parking areas

Facilities Report (JB)

Gala Funds

- New water fountains throughout
- PE restrooms are done! Scott Sutherland donated all of his time to do these bathrooms
- Sun shade structure waiting for city approval

Additional Improvements

- Replaced 2 a/c units over the summer
- New thermostats throughout the school
- Playground cleaned and refreshed (Boy Scouts)
- New cleaning service contracted
- Misting system for preschool
- MPR and 4 classrooms painted by Mr Tyler

Technology Report (JB)

- Installed **Android modules** on screen boards for teacher flexibility
- **Visitor check-in system** added (Chromebook with photo/badge printing)
- **Virtual school tour** is now live on the website

Strategic Plan Updates(JB)

Events: World Culture Day, Geography Bee, Heritage celebrations

Technology: 5-year plan finalized

Marketing & Communications:

- Boost positive online reviews
- Add testimonials
- We have shortened “The Bite” and Principal's Message
- We have limited classroom content in school-wide communications

Community Engagement:

- Increase alumni involvement
- Support re-enrollment efforts
- Host **new family meet-and-greets** each trimester

Operational Focus:

- Maintain 25:1 student-teacher ratio
- Sustain operational budget
- Strengthen **school-parish collaboration**

Pastor’s Report (JA)

Fr James last school board meeting

Reflections:

- Merged school and parish operations
- Brought principal into Finance Council
- Focused on building one unified community
- Reflected on changes he has made while here (merge a lot of areas of school)

Expressed appreciation for board's support

Closing

Closing prayer given by JA

Meeting adjourned by CC at 7:50pm

Action Items / Follow-Ups

- Vote on updated bylaws after Fr. Manassah joins
- Begin draft of revised bylaws by Spring 2026
- Explore guest participation from Diocese
- Plan SAB sponsored meet up events with other organizations and invite parents