



ST. JOHN BOSCO
CATHOLIC SCHOOL
FACILITIES PLAN
2024-2029

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1.0 Overview

1.1 Vision

At St. John Bosco Catholic School, we are committed to managing our facilities appropriately to ensure a safe, welcoming, and conducive environment for all members of our school community. We embrace the idea of continuous improvement to create facilities that not only support academic excellence but also cultivate the heart.

1.2 Mission

Enable our school facilities to be as intuitive, supportive, and adaptable as the tools and resources used within them. Our facilities will provide a safe, sustainable, and welcoming environment that empowers administrators, teachers, and students to thrive in their daily activities. Just as classrooms are designed for learning, our spaces will foster creativity, collaboration, and problem-solving by being flexible, accessible, and equipped to meet the evolving needs of our educational community. Through collaboration with parents, teachers, administrators, students, and the Diocese, we will design, maintain, and improve our facilities to align with the school's mission and create an environment where everyone can achieve their full potential.

1.3 Goals

Current facilities goals are as follows:

- a Provide a safe and aesthetically inviting environment with increased physical barriers and revitalized paint.
- b Provide more shade around the school for students to access outdoor play areas.
- c Provide clean and functional bathrooms for all stakeholders.
- d Provide clean, cold water for students to access by installing new water fountains and fill stations.
- e Replace outdated HVAC systems to create a comfortable learning environment.

2.0 Facilities Committee

This plan was created by the Facilities Supervisor of St. John Bosco Catholic School. It will be reviewed by Principal Jamie Bescak for approval.

The core Facilities Committee currently consists of the following people:

Facilities Supervisor: Hogan Macdonald
Principal: Jamie Bescak

Members: Krissy Bileski

Members: Sam Root, Laura Underwood

Strategic Plan subcommittee: Maryola Fabilena

Yearly Parent and Staff survey

2.1 Roles and Responsibilities

The roles and responsibilities of the core Facilities Committee members are as follows:

Principal—Set priorities for the renovation or repair of the school. Determines the use of budget funds and fundraising proceeds. Approves projects and ensures due diligence has been done on facilities recommendations.

Facilities Committee Members—Supports the Facilities Supervisor with the facilities goals listed in the 2024-28 SJB Facilities Plan.

Facilities Supervisor—Works alongside the Principal, Operations Committee, and staff to ensure facility-related goals are met in a timely manner as outlined in the 2024-28 Strategic Maintenance Plan. The Facilities Supervisor will oversee building maintenance, coordinate repairs, and train custodial staff on proper equipment use. Manage and maintain HVAC, plumbing, electrical, and safety systems. Conduct routine inspections and preventive maintenance. Collaborate with staff to address facility needs and ensure compliance with safety regulations. Oversee custodial operations and groundskeeping. Evaluates facility improvement projects and recommendations to ensure alignment with operational and administrative priorities.

3.0 Facilities, Infrastructure, and Assets

3.1 Current Environment

The school's infrastructure, now 25 years old, requires significant updates, replacements, and renovations to meet current needs and future demands. To address these challenges systematically, a Facilities Strategic Plan has been developed. This plan will establish a clear timeline, prioritize critical projects, allocate budgets effectively, and ensure the long-term sustainability of our campus. By implementing a structured approach, we can maintain a safe, functional, and modern learning environment for the school community.

3.1.1 Buildings

- a. 5 Brick Buildings with insulating panels
- b. Drop ceiling of 2-3 feet
- c. Metal outer doors
- d. HVAC 5 and 10 ton units, depending on room size.
- e. LED lighting in all buildings except for D

3.1.2 Grounds

- a. Wide variety of tree species
- b. Auto irrigation system for all plants
- c. Three outdoor learning areas with artificial turf
- d. Three basketball courts
- e. Two baseball diamonds
- f. Three playground structures
- g. Three fixed shade areas

3.1.3 Security

- a. A 6-foot vertical metal fence system around the entire campus
- b. Keyed perimeter gates
- c. Keyed security doors
- d. Live CCT security cameras
- e. Fire alarms
- f. Security door and glass break alarms

3.2 Future Plans

Year 1-2: Immediate Priorities

Replace Chain Link Fence and Close Campus on South Side with Gates

- **Objective:** Ensure the safety and aesthetics of the campus by replacing the chain link fence with square bar fencing on the south side of the campus, enclosing it around to the administration building.
- **Strategy:**
 - **Vendor Selection:** Seek and review vendor quotes for demolition and installation of steel square bar fencing and gates, along with matching paint
 - **Execution:** Schedule demolition, installation, and painting during the summer time to mitigate disruption to the normal school schedule.
 - **Maintenance:** Establish a routine maintenance schedule to preserve the quality of the fence, gate, and paintwork.
 - **Funding:** Organize fundraising events and initiatives to support the demolition, installation, and painting of the new fence and gates.
 - 2023: Select Vendor and Equipment
 - 2023-2024: Raise funds through the three major school fundraisers
 - 2024: Fence demolition and replacement during the summer

Paint Remaining Iron Fencing and Exterior Trim of School

- **Objective:** Enhance the visual appeal and integrity of the school's perimeter and exterior elements.
- **Strategy 1:**
 - **Vendor Selection:** Seek and review vendor quotes for the painting project.
 - **Execution:** Schedule painting to minimize disruption to school activities.
 - **Maintenance:** Establish a routine maintenance schedule to preserve the quality of the paintwork.
 - **Funding:** Organize fundraising events and initiatives or utilize the operations budget to pay for the project
 - **Timeline:**
 - 2024: Select Vendor
 - 2024-2025: Raise funds through the three major school fundraisers
 - 2025: Paint during summer break starting in June
- **Strategy 2:**
 - **Equipment/Vendor Selection:** Discuss with parents (working in the field) to help decide proper equipment. Seek and review vendor quotes for the painting project (school trim and gate)
 - **Execution:** Schedule painting of all fences with maintenance and volunteers. Schedule summer break to paint trim and gates to minimize normal operations.
 - **Maintenance:** Establish a routine maintenance schedule to preserve the quality of the paintwork.
 - **Fundraising:** Organize fundraising events and initiatives or utilize the operations budget to pay for project
 - **Timeline:**
 - 2024: Select Vendor and Equipment
 - 2024-2025: Raise funds through the three major school fundraisers
 - 2024-2025: Paint fence with purchased equipment and maintenance staff/volunteers
 - 2025: Paint trim and main gate during summer break starting in June

Update K-8 Playground Equipment

- **Objective:** Provide an additional play area for K-8 students under the new shade structure.
- **Strategy:**
 - **Vendor Selection:** Seek and review vendor quotes for updated playground equipment.
 - **Execution:** Schedule installation during a break to mitigate disruption to the normal school schedule.
 - **Maintenance:** Establish a monthly routine maintenance schedule to ensure integrity of the playground equipment for longevity and safety.

- **Fundraising:** Organize fundraising events and initiatives to support the purchase of new equipment.
- **Timeline:**
 - 2023-2024: Raise funds through the Gala school fundraiser
 - 2024: Select Vendor and Equipment
 - 2024: Schedule installation

Lower Court Shade Structure

- **Objective:** Ensure the routinely used swing set has shade so students have access to it year-round.
- **Strategy:**
 - **Vendor Selection:** Seek and review vendor quotes for new shade structure.
 - **Execution:** Have shade structure fabricated off-site and installed when there is a break in the regular school schedule during winter, spring, or summer break.
 - **Maintenance:** Establish a routine maintenance schedule to preserve the shade canopy.
 - **Fundraising:** Organize fundraising events and initiatives to support the purchase of new shade structures.
 - **Timeline:**
 - 2024-2025; Raise funds through the three major school fundraisers
 - 2024 Select; Vendor and equipment
 - 2025-2026: Schedule installation

K-8 Swing Set Shade

- **Objective:** Ensure the routinely used swing set has shade so students have access to it year-round.
- **Strategy:**
 - **Vendor Selection:** Seek and review vendor quotes for new shade structure.
 - **Execution:** Have shade structure fabricated off-site and installed when there is a break in the regular school schedule during winter, spring, or summer break.
 - **Maintenance:** Establish a routine maintenance schedule to preserve the shade canopy.
 - **Fundraising:** Organize fundraising events and initiatives to support the purchase of new shade structures.
 - **Timeline:**
 - 2024-2025: Raise funds through the three major school fundraisers
 - 2024 Select: Vendor and equipment
 - 2025-2026: Schedule installation

Update and Replace Water Fountains/Fill stations

- **Objective:** To provide clean, cold water for student use under the covered walkways to mitigate MPR traffic.
- **Strategy:**
 - **Vendor Selection:** Seek and review vendor quotes for water fountains with fill stations
 - **Execution:** Replace all existing water fountains around campus with water fountain/fill stations over the 2025 summer.
 - **Maintenance:** Establish a routine maintenance schedule to change filters and maintain mechanical parts.
 - **Fundraising:** Organize fundraising events and initiatives to support the purchase of new equipment.
 - Timeline:
 - 2024-2025: Raise funding
 - 2024-2025: Research equipment
 - 2024-2025: Select vendor
 - 2025-2026: Purchase and install equipment

Replace Outdated HVAC Units

- **Objective:** Maintain optimal air quality, energy efficiency, and climate control within school facilities.
- **Strategy:**
 - **Prioritization:** Identify the 14 most critical units in consultation with HVAC experts.
 - **Budgeting:** Incorporate replacement costs into both short-term and long-term financial plans.
 - **Monitoring:** Update the replacement schedule quarterly to account for changing factors such as priority and costs. Check installed units and maintain them properly to increase their longevity.
 - **Annual Replacement:** Budget for the replacement of 2-3 HVAC units each year.
 - **Fundraising:** Research and apply for grants to support HVAC updates. Allocate funds from the three major fundraisers at the school.
 - Timeline:
 - 2024: Assess critical units
 - 2024-2025: Raise funding
 - 2024-2027: Replace two units each year from the 14 critical unit list

Update Upper Court Bathrooms

- **Objective:** Modernize restrooms to meet high standards of cleanliness, accessibility, and functionality.
- **Strategy:**

- **Vendor Selection:** Use SJB family businesses that specialize in each renovation item. Find and screen vendors for renovation items that may not be done by SJB families
- **Execution:** Use standardized fixtures to reduce future repair costs. Demo and repair during breaks to minimize normal school schedule.
- **Fundraising:** Research and apply for grants to fund restroom updates. Leverage fundraising efforts to support bathroom renovations.
- **Timeline:**
 - 2023-2025: Raise funds through the three major school fundraiser
 - 2024-2025: Select vendor and Equipment
 - 2024-2025: Schedule demolition
 - 2024-2025: Schedule renovations

Year 3-5: Development and Expansion

Additional Classroom Space

- **Objective:** Address the growing needs of the school by expanding classroom capacity in building D.
- **Strategy:**
 - **Vendor Selection:** Seek and review vendor quotes for the construction project.
 - **Execution:** Seek guidance and approval from the diocese. Consult an architect for expansion plans.
 - **Capital Campaign:** Initiate a capital campaign to fund the construction of new classrooms.
 - **Grants:** Research and apply for grants to assist with funding.
 - **Learning Spaces:** Provide additional learning spaces for resource specialists and personalized learning opportunities.

Renovate Multi-Purpose Spaces

- **Objective:** Refurbish multipurpose areas to better accommodate various school functions and activities. (Indoor gym and/or stage or theater)
- **Strategy:**
 - **Diocese Approval:** Seek guidance and approval from the diocese.
 - **Architect Review:** Consult with a licensed architect to review and design the project.
 - **Vendor Quotes:** Seek and review vendor quotes for renovation work.
 - **Capital Campaign:** Launch a capital campaign to finance the renovations.
 - **Endowment Funds:** Utilize endowment funds where possible to support the project.

Update Campus Bathrooms

- **Objective:** Modernize restrooms to meet high standards of cleanliness, accessibility, and functionality.
- **Strategy:**
 - **Vendor Selection:** Use SJB family businesses that specialize in each renovation item. Find and screen vendors for renovation items that may not be done by SJB families
 - **Execution:** Use standardized fixtures to reduce future repair costs. Demo and repair during breaks to minimize normal school schedule. Rolling renovation sections to minimize funding burden
 - **Fundraising:** Research and apply for grants to fund restroom updates. Leverage fundraising efforts to support bathroom renovations.
 - **Timeline:**
 - 2024-2029: Raise funds through the three major school fundraiser
 - 2024-2029: Select vendors and Equipment
 - 2025 Schedule demolition
 - 2025: 5th-grade bathrooms
 - 2026: 4th-grade bathrooms
 - 2027: 1st-grade bathrooms
 - 2028: Kindergarten bathrooms
 - 2029: Admin building bathrooms
 - 2025 Schedule renovations
 - 2025: 5th-grade bathrooms
 - 2026: 4th-grade bathrooms
 - 2027: 1st-grade bathrooms
 - 2028: Kindergarten bathrooms
 - 2029: Admin building bathrooms

Replace Roof

- **Objective:** Replace roofs of all buildings on a rolling schedule.
- **Strategy:**
 - **Vendor Quotes:** Seek and review vendor quotes.
 - **Capital Campaign:** Launch a capital campaign to finance the replacement.
 - **Replacement Order:**
 - Building A (MPR and Chapel)
 - Building B
 - Building E
 - Building C
 - Building D (newest building)

Replace Flooring

- **Objective:** Replace all carpet and linoleum flooring throughout the school with 22mil LVP.
- **Strategy:**
 - **Vendor Quotes:** Seek and review vendor quotes.
 - **Capital Campaign:** Launch a capital campaign to finance the replacement.
 - **Replacement Order:**
 - Building E (carpet)
 - Building A (exclude MPR)
 - Building B
 - Building C
 - Building D

3.3 Long-Term Vision: Additional Considerations

Facilities Upgrades

Security Enhancements

- **Objective:** Maintain a secure campus environment for students and staff.
- **Strategy:** Implement modern security systems, including cameras, keyless entry, access control systems, and emergency response protocols.

Energy Efficiency Improvements

- **Objective:** Reduce the school's carbon footprint and operational costs.
- **Strategy:** Invest in energy-efficient lighting, solar panels, and improved insulation.

Library and Media Center Upgrades

- **Objective:** Create a modern, resource-rich environment that supports diverse learning needs.
- **Strategy:** Expand digital resources, update furniture, and improve the layout for better functionality.

Parking Lot and Traffic Flow Improvements

- **Objective:** Ensure safe and efficient traffic flow during drop-off and pick-up times.
- **Strategy:** Redesign parking lots and implement traffic management plans.

By addressing these priorities and continually seeking improvements, we will create a facility that supports academic excellence and nurtures the heart and spirit of every student at St. John Bosco Catholic School.

4.0 Financials

Financials (Estimates)			
Project	Cost	Notes	Funding Source
Replace chain link fence	\$75,000	Near kindergarten and preschool	Capital
Paint trim and fence	\$65,000	Entire Campus	Capital
Add additional playground structure	\$36,000	East side of playground	Capital
Shade over swing set	\$74,000	New Structure	Capital
Replace water fountains, add fill stations	\$10,000	Outside fountains	Capital
Replace HVACs	\$405,000	14 units	Capital/Budget
Renovate upper court bathrooms	\$75,000	Near PE Room	Capital
Add classroom to D building	\$1,000,000		Capital
Update C building bathrooms	\$150,000	5th and 4th grade	Capital
Update A building bathrooms	\$75,000	MPR	Capital
Update E building bathrooms	\$75,000	Faculty, nurse, and preschool	Capital
Update D building bathrooms	\$150,000	1st and Kindergarten	Capital
Install access-control system (Keyless)	\$350,000	\$5,000 per door due to rewiring	Capital/Grants

Install smart thermostats	\$2,500	SRP rebate. All thermostats	Budget
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